TRI-CITIES REGIONAL OCCUPATIONAL PROGRAM
Minutes of the Special Governing Board Meeting
Thursday, October 29, 2026

CALL TO ORDER/ROLL CALL

1.1 Mr. Jaime López, President, called the meeting to order at 5:32 p.m.

Members of the Governing Board
Mr. Jaime López, President – Present
Ms. Irma Rodríguez Moisa, Vice President – Absent
Mr. Héctor LaFarga, Clerk – Present
Ms. Esther Mejia, Member – Present
Ms. Lilia Bozigian, Member – Present
Dr. Russell Castañeda Calleros, Alternate Board Member - Present

Members of the Tri-Cities ROP Administrative Team
Dr. John Smith, Superintendent – Present
Mr. Daniel Barajas, Director of Programs, Technology & Operations – Absent
Ms. Leticia Covarrubias, Director of Business Services – Absent
Ms. Kathi Kent, Director of Educational Services – Absent
Ms. Ruth Sudick, H.R. Coordinator – Absent
Ms. Mia Burrola, Executive Assistant to Superintendent/Recorder – Present

PLEDGE OF ALLEGIANCE

2.1 The Pledge of Allegiance was led by Ms. Mia Burrola, Executive Assistant.

APPROVAL OF AGENDA

3.1 The Board approved the October 29, 2026 Board Meeting Agenda as presented.

Motion by: Mr. LaFarga, seconded by Ms. Bozigian
Aye: Ms. Bozigian, Dr. Castañeda Calleros**,** Mr. LaFarga, Mr. López, Ms. Mejia
Nay: -0-
Abstain: -0-
Absent: 1 (Rodríguez Moisa)
Final Resolution: Motion carried; five-yes, no-noes, no-abstain, one-absent.

COMMUNITY COMMENTS

4.1 Community Comments

None.

Proposed

PROPOSAL/DISCUSSION ITEMS (WITH POSSIBLE ACTION TAKEN)

5.1 The Board invited four executive search firms to present their proposals for professional services related to the recruitment and selection of Tri-Cities ROP's next Superintendent. The firms presenting were: (1) The Cosca Group; (2) Leadership Associates; (3) McPherson & Jacobson; and (4) Hazard, Young, Attea & Associates.

During the presentations, Board Members asked questions regarding each firm's placement and retention rates, recruitment strategies, ability to customize the search process to meet the unique needs of a Regional Occupational Program, and post-placement support services.

Following the presentations, the Board discussed the qualifications, strengths, and proposed approaches of each firm, with consideration given to their ability to address the specific needs and priorities of Tri-Cities ROP. Through discussion, Board Members expressed a preference for Leadership Associates as the firm best suited to assist with the Superintendent search.

Following discussion, a motion to accept the proposal from Leadership Associates to provide professional services in our search for the next Tri-Cities ROP Superintendent was unanimously approved by those present, contingent upon review and approval of all binding documents by our legal counsel.

Motion by: Mr. LaFarga, seconded by Dr. Castaneda
Aye: Ms. Bozigian, Dr. Castañeda Calleros**,** Mr. LaFarga, Mr. López, Ms. Mejia
Nay: -0-
Abstain: -0-
Absent: 1 (Rodríguez Moisa)
Final Resolution: Motion carried; five-yes, no-noes, no-abstain, one-absent.

The Board took a five-minute recess at 7:21 p.m. The meeting reconvened at 7:26 p.m.

5.2 The Board held a First Reading on proposed revisions to the following Board Policies and Bylaws:

a. Board Policy 1055 – Bylaws of the Governing Board
b. Board Policy 2110 – Superintendent Responsibilities and Duties
c. Board Bylaw 9270 – Conflict of Interest
d. Board Bylaw 9100 – Organization
e. Board Bylaw 9320 – Meetings and Notices
f. Board Bylaw 9324 – Minutes and Recordings
g. Board Bylaw 9130 – Board Committees
h. Board Policy 9121 – President
i. Board Policy 9124 – Vice President
j. Board Policy 9123 – Clerk
k. Board Policy 9122 – Secretary
l. Board Policy 9000 – Role of the Board

proposed

In addition to the Policies and Bylaws noted above, the Board discussed at greater length the proposed new Board Policy 9100 – Organization, particularly focusing on the rotation of officers and alternating the office of President between the partner districts. Clarification as to when this new policy would take effect was also discussed. It was the general consensus of the Board was that the new policy would become effective upon the Board's adoption at the November 12, 2026 Board Meeting.

ADJOURNMENT

6.1 The Special Board Meeting of Thursday, October 29, 2026, adjourned at 7:37 p.m.

Motion by: Mr. LaFarga, seconded by Dr. Castañeda Calleros
Aye: Ms. Bozigian, Dr. Castañeda Calleros, Mr. LaFarga, Mr. López, Ms. Mejia
Nay: -0-
Abstain: -0-
Absent: 1 (Rodríguez Moisa)
Final Resolution: Motion carried; five-yes, no-noes, no-abstain, one-absent.

The next meeting of the Governing Board will be held on the second Thursday of next month, **Thursday, November 12, at 5:30 p.m.**, at Tri-Cities Regional Occupational Program, 10800 Ben Avon Street, Unit E, Whittier, 90606.

JAIME LÓPEZ President	HÉCTOR LAFARGA Clerk

proposed